

STATE CONTROLLER'S OFFICE
PERSONNEL/PAYROLL SERVICES DIVISION
P. O. BOX 942850
Sacramento, CA 94250-5878

DATE: July 6, 2016

PERSONNEL LETTER #16-008
(CSU Only)

TO: All Campuses in the Uniform State Payroll System

FROM: Debra Spellman, Chief
Personnel/Payroll Services Division

RE: **EMPLOYEES' RETIREMENT CONTRIBUTION RATE INCREASE FOR MEMBERS IN THE CATEGORY OF MISCELLANEOUS 1ST TIER RETIREMENT, EFFECTIVE JULY 1, 2016**

As part of the ongoing implementation of the Public Employees' Pension Reform Act of 2013 (PEPRA), a number of changes for certain employees are required to ensure their withholdings are consistent with the increased retirement contribution rates for employees per Government Code Section 20683.2(c). Refer to CalPERS Circular Letter #200-022-16, dated May 31, 2016 and CSU Technical Letter #2016-05 for further information.

EH MASS UPDATE PROCESSING

The State Controller's Office (SCO) will process an Employment History (EH) mass update on 07/12/16 to implement the 07/01/16 effective date rate changes for eligible employees.

EH MASS UPDATE EXCEPTION

Exceptions to the update will be processed manually by the Personnel/Payroll Services Division (PPSD), when possible. For example, employees with an EH record reflecting an out-of-sequence status (i.e., the effective date on the most current transactions is after July 1, 2016), will be processed manually.

PPSD is unable to update the EH records to reflect the new rates when the employee is off pay status (e.g., on leave of absence, or an Appointment Expiration Date prior to July 1, 2016). These employees' Item 505 – Account Code field must be updated by the appointing agency once their appointment is extended or the employee returns to active pay status following a leave of absence.

Although Item 505 is not a required field when returning an employee to pay status, the account code must be entered on the PAR in order to reflect the new retirement rate on the employee's record. If the account code is not entered, the retirement contribution will be withheld at the incorrect rate and will require future adjustments.

Please direct questions on the rate changes as follows:

SUBJECT AREA	CONTACT	TELEPHONE NUMBER
Retirement Reconciliation	Retirement Liaison	(916) 324-1471
Employment History Procedures Disability Payroll Procedures General Payroll Procedures	Customer Contact Center SCO	(916) 372-7200
CalPERS' Eligibility and Benefits	CalPERS	(888) 225-7377
DS:KH:PMAB		